

Oak Forest Homeowners Association Inc.

General Meeting

Date: August 13th, 2018

Time: 7.00 p.m.

Place: Candlelight Community Center

Candlelight Lane, Houston, TX 77018

Meeting called to order with 20 residents in attendance at 7.00pm

Pledge of Allegiance was recited.

Quorum for the meeting was 13

Roll Call: Matt Mitchell, President - Present
Christine Milliner, 1st Vice President – Absent
Michael Thomas, 2nd Vice President – Present
Treasurer – Rufus Estis - Absent
Linda Kelly, Secretary – Present
Linda Werner, Parliamentarian – Absent
Joshua Sanders, Sargent-at-Arms – Present
Martha Mears, Past President& Director of Neighborhood Patrol-present
Jennifer Massey, Director of Public Relations – Absent
Lane Lewis, Director of Community Relations – Present

SEAL Incident report: Officer Reece reviewed the Incident Report for July along with the regular reminders about filling out the Vacation Watch Form and adding SEAL as a secondary contact on our alarm systems.

PRESENTATION: Nia Black Amuzie, the new Executive Director of MANNA, informed us that they have now found a permanent location at 3421 Couch, which is at 34th and Ella, behind Shipleys. They are currently building out the new store and are in need of volunteers to help with that. Still looking for a location for the Food Bank and asked if anyone sees property that might be suitable, preferably with low-rent, that we will let them know. Can be contacted at Houstonmanna@gmail.com or via Facebook where Evelyn Jerguson will answer questions. In process of getting a telephone number. Thanked the community for our support and hopes it will continue.

1. Meeting Minutes Review. Mr. Mitchell presented he minutes from our meeting held on July 9th. Motion to accept as written put forward by Mr. Sanders. Seconded by Ms

Mears. All voted in favor. Due to an oversight the minutes from the meeting held on June 11th were still not available and will be presented at the September meeting for approval.

2. President's Report (Mr. Mitchell).

- i. Reminded members that the Board is ramping up for the end of year activities, including elections to the Board, neighborhood events and the neighborhood patrol campaign; Asked for volunteers.
 - ii. There have recently been a couple of strange requests as to whether single family residences can be purchased to turn into commercial property, reflecting how Oak Forest is considered to be a prime location. The City of Houston is involved in one of these cases.
 - iii. August 14th is the 68th anniversary of the establishment of Oak Forest.
 - iv. In response to a question regarding violations of Deed Restrictions, it was suggested that it is better to call the City rather than the HOA. CoH is being very responsive to such calls. Download the SeeClickFix app for one of the fastest ways to get a response and to see a heat map of problem areas.
 - v. Fielded a request for assistance from a homeowner upset with a builder's activity next door. The homeowner was informed that no plans had been submitted by the builder yet, but the situation would be monitored.
- 3. Neighborhood Patrol (Ms. Mears):** SEAL now patrolling the neighborhood 24/7. If in doubt it is better to call SEAL than not. Lock up your cars and do not leave any valuables inside.
- 4. Bylaws (Mr. Thomas):** Needs volunteers to work on changing the Bylaws so that Board terms are staggered.
- 5. Community Relations (Mr. Lewis):** Miracle Fences and Village Liquor are our new sponsors. All our new sponsors will be added to the website shortly. Drove around neighborhood with Reyna to look at hot spots for beautification. In response to a question regarding dumping of heavy trash near US Post Office at Judiway, and that area not being mowed it was suggested to call 311.
- 6. Beautification (Mr. Lewis):** In absence of Ms. Werner, Mr. Lane informed the meeting that a beautification committee has now been formed and are looking at cleaning up the esplanades. City of Houston says we can clean them up and look to moving the rocks on Ella. Builder will reestablish four of the signs entering our neighborhood. City of Houston are giving their support although we need to adopt the esplanades first. Ms. Mears will be speaking to the Candlelight HOA regarding helping us to pay to mow the park.
- 7. Financials (Mr. Mitchell):** Income Statements and Balance sheets were distributed and members were asked to read through and raise any questions. Mr. Lewis added that he has now received the \$2500 sponsorship payment from Memorial Hermann in the Heights. Ms. Silva put forward a motion to approve expenses. Seconded by Mr. Mears.
- 8. Mr. Sanders reminded the meeting to get out and Vote for the Harris County Flood Control District bond Early voting ends August 21st.**

There being no further business the meeting adjourned at 8.06pm.