

Oak Forest Homeowners Association Inc.

Board Meeting

February 2, 2021.

Location: Remote Meeting by Zoom

- I. The meeting was called to Order at 6:35 p.m. with 13 people in remote attendance.
- II. Roll Call:

Geoff McKeel, President - Present	Sergeant-at-arms, Neela Patel- Present
Andrea Rafiei, 1 st Vice President – Present	Morgan Akin, Parliamentarian – Absent
Rashod Austin, 2 nd Vice President – Present	Martha Mears, Director of Neighborhood Patrol – Present
Lucy Fisher Cain, Treasurer – Present	Abby Jones, Director of Public Relations – Present
Cheyenne Trail, Secretary – Present	Vanessa Ortega, Director of Community Relations – Present
- III. Approval of Board Meeting Minutes
 - January 2021 Minutes– A motion was made by Abby Jones and seconded by Neela Patel. A vote was taken and the minutes were approved.
- IV. Treasurer/Financials – Lucy Cain
 - Review of current financials and SEAL campaign progress.
 1. 11,282 from SEAL (after about \$8,000 in refunds); 694.80 neighborhood patrol
 2. 17 new members; 20 new SEAL members
 3. Uhaul storage unit is paid up for 3 months
 - Approval of expenses: SEAL invoice for January 2021 patrol, Invoice No.51207 for \$13,404.00
A Motion to approve was made by Andrea Rafiei and seconded by Rashod Austin. A vote was taken and the expenses were approved.
- V. Standing Committee Reports
 - Beautification Committee- Martha Mears
 1. Candlelight Park Trees project plan is approved; waiting for date
 - Neighborhood Patrol – Martha Mears
 1. New database is up and running and 2021 Patrol Year kicked off 2/1/21
 2. Sign deliveries are nearly complete
 3. Discussion of Seal membership for Hope Episcopal
 - Public Relations – Abby Jones
 1. New way to reach out to new residents to spread awareness of HOA with mailers
 2. Abby to setup Instagram account for OFHA
 - Community Relations – Vanessa Ortega
 1. Wine Event (virtual) update- advertised on Facebook
 2. Look into sponsorship with local business for each of future monthly events
 - Deed Restrictions – Andrea Rafiei
 1. Received first draft for new deed restriction violations and approval process and letter; will continue to edit and approve at next meeting
 2. Suggestion to add FAQ page to the website
 - Nominating Committee – no report

1. Email going out to find a replacement for Martha on Neighborhood Patrol
2. Gathering a committee; need volunteers

VI. New Business

- Review of new database (Neela)
- Board training- date/time TBD
- Need guest speakers for General Meetings
- Send sidewalk questions to Geoff

VII. The meeting was adjourned at 7:52 p.m.

This Zoom meeting was interrupted with unwelcome guests ("Zoom Bomb") and personal contact information for several residents was potentially released. The affected residents will be notified and made aware of this incidence and security measures will be put in place for future meetings.