

Oak Forest Homeowners Association Inc.
General Meeting
August 9, 2021.
Location: Remote Meeting by Zoom

I. Call to order

Geoff McKeel called the meeting to order at 7:02 p.m. with 8 people in remote attendance.

II. Attendance

The following board members were present:

- Geoff McKeel, President
- Rashod Austin, 2nd Vice President
- Lucy Cain, Treasurer
- Cheyenne Trail, Secretary
- Martha Mears, Director of Neighborhood Patrol

III. Approval of General Meeting Minutes

A. July 2021 Minutes– **Lucy Cain motioned to approve minutes as presented and Rashod Austin seconds. A vote was taken and the minutes were approved without opposition.**

IV. Guest and/or Residents

A. Erica Rocha, SEAL

1. Review of July 2021 activity: 70 calls
2. Great response from community about quick response times from SEAL

B. Officer Corliss, HPD

1. Personally working on Golf/Fisher parking issue and looking forward to resolution
2. October 5th National Night Out- Deadline to register with HPD September 16th
3. With school starting soon, be aware of pedestrian and vehicular traffic near schools
4. Non-Emergency number: **713-844-3131** to report (and call SEAL)

V. Officers' Reports

A. President's Report- Geoff McKeel

1. Notes from Ngan Nguyen, District C representative: Hurricane season is upon us so stay up-to-date with preparedness/alert systems; Back to school festival is Saturday; Councilman's office is aware of uptick in crime and they're doing their best to assist.
2. Update on recent resident issues: Sidewalk going in on Wakefield between Piney Wood/Oak Forest. Working through the ongoing car situation at Fisher/Golf-final hearing on permitted parking in October.

B. Treasurer/Financials – Lucy Cain

1. Review of current financials
2. New CPA is working out well and has updated our records and is assisting Lucy with the use of these resources to keep accurate accounts/balance sheets with line items.
3. Expenses for Approval: SEAL Security July 2021 Invoice #53742 in the amount of \$16,272.00; St Clair & Sons Invoice #7-21616 and #7-21617 in the amounts of \$757.75 and \$606.20; Cox & Associates CPA in the amount of \$371.00 for IRS preparation.
Cheyenne Trail motioned to approve the expenses and Martha Mears seconded. A vote was taken and the expenses were approved without opposition.

VI. Standing Committee Reports

A. Neighborhood Patrol – Martha Mears

1. Confirming that we have the funds to cover transition to 24/7 patrol with SEAL. Will include Gabriel in these conversations as he intends to fill this position.
2. Recent uptick of people checking cars to see if they're locked and taking various items as well as checking doors to homes. Recent unsecured lumber from a home under construction was also stolen. Remind residents to stay diligent and secure homes/cars.

B. Beautification Committee- Martha Mears

1. Will respond to Hope Episcopal accepting their host offer for Tour de Oak Forest.

C. Deed Restrictions – Andrea Rafiei, Absent

1. 9 plans submitted (8 new home/ 1 pool | 8 approved/1 pending)

D. Public Relations – Abby Jones, Absent

1. No report

E. Community Relations – Vanessa Ortega, Absent

1. No report

F. Nominating Committee- Rashod Austin

1. Gabriel Perez is in attendance tonight and plans on shadowing Martha Mears to learn more about the Neighborhood Patrol role and possibly move into this position.
2. Parliamentarian position-still searching to fill. Plans to put in Oak Forest Magazine.

VII. Other Business/Announcements

- A. No additional business was proposed.

VIII. Adjournment

The meeting was adjourned by Geoff McKeel at 7:32 p.m.

Guests in attendance: Officer Corliss-HPD; Erica Rocha from SEAL

Minutes were recorded and submitted by: Cheyenne Trail.

OFHA Board – 2021

Geoff McKeel, President
Andrea Rafiei, 1st Vice President
Rashod Austin, 2nd Vice President

Lucy Fisher Cain, Treasurer
Cheyenne Trail, Secretary
Vacant, Sergeant-at-Arms
Vacant, Parliamentarian

Martha Mears, Director of Neighborhood Patrol
Abby Jones, Director of Public Relations
Vanessa Ortega, Director of Community Relations