

**Oak Forest Homeowners Association Inc.**  
**General Meeting**  
**July 12, 2021.**  
**Location: Remote Meeting by Zoom**

I. Call to order

Geoff McKeel called the meeting to order at 7:06 p.m. with 8 people in remote attendance.

II. Attendance

The following board members were present:

- Geoff McKeel, President
- Andrea Rafiei, 1<sup>st</sup> Vice President
- Rashod Austin, 2<sup>nd</sup> Vice President
- Lucy Cain, Treasurer
- Cheyenne Trail, Secretary
- Martha Mears, Director of Neighborhood Patrol

III. Approval of General Meeting Minutes

A. June 2021 Minutes– **Andrea Rafiei motioned to approve minutes as presented and Rashod Austin seconds. A vote was taken and the minutes were approved without opposition.**

IV. Guest and/or Residents

A. Erica Rocha, SEAL

- 1.Review of June 2021 activity: 71 calls
- 2.Remind residents to always call in incidence reports so that it can be tracked and SEAL continues to patrol this area appropriately and have accurate activity history

B. Officer Corliss, HPD

- 1.Update on issue presented last month regarding Section 1 at Fisher/Golf. Issue was already brought to HPD attention and they are continuing to find a solution to this problem. Possible solution is for residents on this street to request permitted parking.
  - a) City of Houston does not allow the rock parking spots that residents have created.
- 2.Non-Emergency number: **713-844-3131**

V. Officers' Reports

A. President's Report- Geoff McKeel

- 1.Section 1 residents (Fisher/Golf) are pursuing Parking Permit
- 2.Discussion of FAQs for website

B. Treasurer/Financials – Lucy Cain

- 1.Review of current financials
- 2.CPA will start in August, currently reviewing accounts
- 3.Expenses for Approval: SEAL Security June 2021 for \$10,640.00  
**Cheyenne Trail motioned to approve the expenses and Martha Mears seconded.**  
**A vote was taken and the expenses were approved without opposition.**

VI. Standing Committee Reports

A. Neighborhood Patrol – Martha Mears

- 1.Proposal to increase surveillance from SEAL to 24/7 for 30 days

**Geoff McKeel motions to increase patrol to 24/7 for 30 days and Martha Mears seconded. A vote was taken and the motion was approved without opposition.**

- B. Beautification Committee- Martha Mears
  - 1. St. Clair could not mow yet in June and possibly not in July due to rainfall. TBD
- C. Deed Restrictions – Andrea Rafiei
  - 1.6 plan submitted (4 new homes/1 addition/ 6 approved/ 0 pending/ 0 denied)
  - 2.Deed Restriction section of website is updated. FAQs will be added soon.
- D. Public Relations – Abby Jones, Absent
  - 1. No report
- E. Community Relations – Vanessa Ortega, Absent
  - 1. No report
- F. Nominating Committee- Rashod Austin
  - 1.Gabriel Perez, section 15 resident, potentially joining the board as either Director of Neighborhood Patrol or Parliamentarian. Met with some board members and will attend future meetings to get acquainted with the organization.
  - 2.Open Positions posted in Oak Forest Living Magazine. Possible future opportunity for OFHA to have presence.

VII. Other Business/Announcements

- A. Discussion about flags in parks and lights. Geoff has been gifted a flag for use in Candlelight Park if needed.

VIII. Adjournment

The meeting was adjourned by Geoff McKeel at 8:00 p.m.

Guests in attendance: Officer Corliss; Erica Rocha from SEAL

Minutes were recorded and submitted by: Cheyenne Trail.

**OFHA Board – 2021**

Geoff McKeel, President  
Andrea Rafiei, 1<sup>st</sup> Vice President  
Rashod Austin, 2<sup>nd</sup> Vice President

Lucy Fisher Cain, Treasurer  
Cheyenne Trail, Secretary  
Vacant, Sergeant-at-Arms  
Vacant, Parliamentarian

Martha Mears, Director of Neighborhood Patrol  
Abby Jones, Director of Public Relations  
Vanessa Ortega, Director of Community Relations