

Oak Forest Homeowners Association Inc.
General Meeting
May 10, 2021.
Location: Remote Meeting by Zoom

I. Call to order

Geoff McKeel called the meeting to order at 7:04 p.m. with 18 people in remote attendance.

II. Attendance

The following board members were present:

- Geoff McKeel, President
- Andrea Rafiei, 1st Vice President
- Rashod Austin, 2nd Vice President
- Lucy Cain, Treasurer
- Cheyenne Trail, Secretary

The following committee members were present:

- Martha Mears, Director of Neighborhood Patrol
- Abby Jones, Director of Public Relations
- Vanessa Ortega, Director of Community Relations

III. Approval of Board Meeting Minutes

A. [April 2021 Minutes](#)– Martha Mears motioned to approve minutes as presented and Lucy Cain seconds. A vote was taken and the minutes were approved without opposition.

IV. Guest and/or Residents

A. SEAL- Jacob Montgomery

1. Review of April 2021 activity

B. Resident- Kelsey Sledge

1. Proposing snow cone business semi-permanent position in park to be established or on a routine schedule. She is aware of the required water and restrooms. Martha relayed that permission letter for hosting an event in a park is required from City of Houston. Suggested contacting the Parks Department for details about securing this letter. Officer Corliss mentioned that per City of Houston, no large gatherings in parks are allowed until after June 2021. Description of “large gathering” is not clarified by COH.

C. Officer Corliss- Houston Police Department

1. Residents at Sanborn & De Milo. Met with the builder of property and had all permits to tear down the house on the corner.
2. Rosslyn/Lamonte (Stevens Elementary) pick-up line issue: recommends having parents of Stevens’ students to submit requests to principal and HISD to get line location relocated.

D. Ngan Nguyen, District C

1. West 43rd issues from parents at OFE and Frank Black Middle School. Recommend submitting to 311. Request for a traffic signal installation at Chantilly and West 43rd was denied.
2. Releasing budget on May 11th. Anyone can sign up to speak and info can be found at committee website. May 26th . Worst budget deficit. Funds from American Rescue Plan will be coming and are temporary. Budget survey is being conducted.

3. They also have information regarding Covid-19 vaccines and where these are available for everyone over 16 years of age to receive.
4. All of this information available at District C Office: 832-393-3004
districtc@houstontx.gov. Sign up for newsletter at:
<https://www.houstontx.gov/council/c/newsletter-signup.html>
<https://www.houstontx.gov/council/committees/fy22workshops/calendar.pdf>

V. Officers' Reports

A. President's Report- Geoff McKeel

1. Deed restriction policies have been updated and will be posted when finalized
2. Sidewalk details will be posted on website as information is updated from COH

B. Treasurer/Financials – Lucy Cain

1. Review of current financials
2. Expenses for Approval: Uhaul storage for remainder of 2021 for \$479.60. St. Clair past due payments: Invoice #10-10850 and #10-19851 , \$606.20 and \$757.75. SEAL April: Invoice #52464 for \$10,624. \$12,467.55 total.
3. **A motion to approve the expenses was made by Martha Mears and seconded by Cheyenne Trail. A vote was taken and the expenses were approved without opposition.**

VI. Standing Committee Reports

A. Beautification Committee- Martha Mears

1. St. Clair contacted for a cost estimate for mowing the parks. \$560 per trip for Oak Forest Park and Candlelight Park \$700 per trip . For summer months beginning in May. Need to pull about \$5000 from general account to beautification account to cover these costs.
A motion to move funds from general account to beautification account and approve mowing expenses was made by Martha Mears and seconded by Abby Jones. A vote was taken and the transfer and expenses were approved without opposition.

B. Neighborhood Patrol – Martha Mears

1. Some patrol times have been changed so that their presence is seen more with intentions to reduce theft of builder supplies.

C. Public Relations – Abby Jones

1. New Resident Packets are almost complete. Goal is to have them sent in June.
2. Still looking for new ways to get businesses and members involved and sponsorships.
 - a) Martha relayed that Lane Lewis with State Farm is interested in possible future sponsorships and will connect him with Abby Jones.

D. Community Relations – Vanessa Ortega

1. No report

E. Deed Restrictions – Andrea Rafiei

1. 13 plans submitted (13 approved/ 0 pending revision/ 0 denied)
2. [New Deed Restriction Policy and Process](#) has been reviewed and approved by OFHA Board of Directors. This will be posted for residents to view on the OFHA website.

OFHA Board – 2021

Geoff McKeel, President
 Andrea Rafiei, 1st Vice President
 Rashod Austin, 2nd Vice President

Lucy Fisher Cain, Treasurer
 Cheyenne Trail, Secretary
 Neela Patel, Sergeant-at-Arms
 Morgan Akin, Parliamentarian

Martha Mears, Director of Neighborhood Patrol
 Abby Jones, Director of Public Relations
 Vanessa Ortega, Director of Community Relations

3. Quarterly committee meetings will begin next month. Date TBD.

F. Nominating Committee- Rashod Austin

1. Open position has been posted. Continue to reach out to prospective chairs.

VII. Other Business/Announcements

A. Introduction of Amar Mohite and his wife as co-chairs of the Tour de Oak Forest event. Planning committee details TBA.

B. Future goal: planting of wildflowers in medians. Donation request will be in newsletter.

VIII. Adjournment

The meeting was adjourned at 8:03 p.m.

Guests in attendance: Kelsey Sledge; Amar Mohite; Andrea Shiloh; Officer Corliss; Erica Rocha; Kevin's Ipad; Ngan Nguyen, District C; Patty Poole; Shawn Lindemann

Minutes were recorded and submitted by: Cheyenne Trail.

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