

Oak Forest Homeowners Association Inc.
General Meeting
September 20, 2021.
Location: Remote Meeting by Zoom

I. Call to order

Andrea Rafiei called the meeting to order at 7:03 p.m. with 10 people in remote attendance.

II. Attendance

The following board members were present:

- Andrea Rafiei, 1st Vice President
- Rashod Austin, 2nd Vice President
- Lucy Cain, Treasurer
- Cheyenne Trail, Secretary
- Martha Mears, Director of Neighborhood Patrol

Guests in attendance: Goh-lang Eng; Gabriel Perez; Officer Corliss, HPD; Erica Rocha, SEAL; Ngan Nguyen, District C

III. Approval of General Meeting Minutes

- A. August 2021 Minutes – **Martha Mears motioned to approve minutes as presented and Lucy Cain seconds. A vote was taken and the minutes were approved without opposition.**

IV. Guest and/or Residents

A. Erica Rocha, SEAL

1. Review of August 2021 activity: 72 total calls to Hotline
2. 24/7 Patrol recently began for another 30 days
3. SEAL appreciates the videos from residents (either from doorbell cameras or cell phone) with suspicious activity from individuals. It does help them when there is repeat activity.
Send videos/photos of suspicious activity to: Erica@sealsecurity.com

B. Officer Corliss, HPD

1. Monthly PIT Meeting tomorrow at 7pm at Police Department, 9454 West Montgomery Road. Open for homeowners to attend.
2. October 5th National Night Out
3. Non-Emergency number: **713-844-3131** to report (and call SEAL)

C. Ngan Nguyen, District C Representative

1. Working with mayor over the year to create ordinance for an all Women's commission to help further equality for women in business in private and public sector. It has passed so now the commission will be made up of a diverse group of 25 female board members with an agenda to help advance equality for women. Specific issue they will address is healthcare and benefits for women-improvement to FMLA, etc.
2. New Solid Waste App: **HTX Collects** for reminders, delays and updates
3. New City of Houston **311 App**: mixed reviews about the usability.
4. New Sidewalk Project on Wakefield between Piney Woods and Oak Forest. "Sidewalk to Nowhere"- reach out to District C office if there are unusable sidewalks
5. West CIP (drainage project) projected completion in Fall 2023- will help flooding issue near 900 Block of Wakefield

V. Officers' Reports

A. President's Report- Geoff McKeel, Absent

1.No report

B. Treasurer/Financials – Lucy Cain

1.Review of current financials

2.Proposed looking into a new website for payments to replace Flipcause

3.Expenses for Approval: SEAL Security August 2021 in the amount of \$19,040; Aztec Rental (Tour de Oak Forest) \$322.05.

Lucy Cain motioned to approve the expenses and Martha Mears seconded.

A vote was taken and the expenses were approved without opposition.

VI. Standing Committee Reports

A. Neighborhood Patrol – Martha Mears

1.Meeting with Gabriel to discuss mailers and details for 2022 campaign.

B. Beautification Committee- Martha Mears

C. Deed Restrictions – Andrea Rafiei, Absent

1.5 plans submitted and approved (2 new home/ 1 pool/1 generator/1 solar panels)

2.Quarterly Deed Restriction Committee Meeting: Tuesday, Sept 28th at 7pm

D. Public Relations – Abby Jones, Absent

1. No report

E. Community Relations – Vanessa Ortega, Absent

1. Per Lucy Cain, Tour de Oak Forest planning is on track. Find more info on the Events tab on OFHA.org

2.Per Lucy Cain, Info to come for Trunk or Treat.

F. Nominating Committee- Rashod Austin

1.Gabriel Perez is in attendance tonight and will continue to work with Martha Mears to transition role responsibilities.

2.Rashod will send announcements for posting in Oak Forest Magazine.

3.Currently recruiting for several positions either vacant or to-be vacant in 2022

VII. Other Business/Announcements

A. No additional business was proposed.

VIII. Adjournment

The meeting was adjourned by Andrea Rafiei at 7:46 p.m.

Minutes were recorded and submitted by: Cheyenne Trail.

OFHA Board – 2021

Geoff McKeel, President
Andrea Rafiei, 1st Vice President
Rashod Austin, 2nd Vice President

Lucy Fisher Cain, Treasurer
Cheyenne Trail, Secretary
Vacant, Sergeant-at-Arms
Vacant, Parliamentarian

Martha Mears, Director of Neighborhood Patrol
Abby Jones, Director of Public Relations
Vanessa Ortega, Director of Community Relations