

**Oak Forest Homeowners Association Inc.**  
**Executive Board Meeting**  
**May 3, 2022**  
**Location: Valencia's**  
*Virtual Stream available via Zoom*

I. Call to order

A. Andrea Rafiei called the meeting to order at 7:06 p.m. with 9 people total in attendance

B. Attendance:

a. The following board members were present:

- i. Andrea Rafiei, President
- ii. Stacey Venamon, 1st Vice President
- iii. Rashod Austin, 2nd Vice President
- iv. Lucy Fisher Cain, Treasurer
- v. Cheyenne Trail, Secretary
- vi. Gabriel Perez, Director of Neighborhood Patrol
- vii. Amanda Cannaday, Parliamentarian

b. The following residents, committee members, and guests were present:

- i. Cindy Graham, Co-Chair Beautification Committee
- ii. Mark Thomas, Beautification Committee member

C. Approval of April 2022 Minutes

a. **Gabriel Perez motioned to approve minutes as presented and Stacey Venamon seconded. A vote was taken and the minutes were approved without opposition.**

II. Officer and committee reports

A. President's Report – Andrea Rafiei

- a. Good turnout for happy hour prior to this meeting
- b. 75th Anniversary Celebration- May 22, 2-5 pm, American Legion Park
  - i. Insurance and permits pending
    1. Will begin heavy push on marketing after green light
  - ii. Next planning meeting on zoom this Thursday
  - iii. Permission approved to adopt American Legion Park
    1. Next goal is fundraising- article in *The Leader* to promote parks

B. Treasurer/Financials – Lucy Cain

- a. Review of current financials
- b. Website and financial database change: Amanda to bring estimate for the cost of SquareSpace to compare to Wild Apricot
- c. Discussion for committee or event, "Town Hall" to spread awareness and fundraising- Amanda to help initiate
- d. Expenses for Approval: Total: \$12,472
  - i. \$11,472 for Seal Security April 2022; \$1000 for updated signs for SEAL
- e. **Amanda Cannaday motioned to approve the expenses as presented and Gabriel Perez seconded. A vote was taken and the expenses were approved without opposition.**

C. Neighborhood Patrol – Gabriel Perez

- a. Proposed initiating 24/7 SEAL coverage for May and June, about \$25,000 per month
- b. Request for \$1000 for updated SEAL signs in neighborhood- approval at General meeting
- c. Put poll on social media asking for who has called SEAL and their experiences

D. Beautification Committee-Cindy Graham

- a. updates about recent “MOB” projects
  - i. Mark fixed two signs on Watonga
  - ii. Cindy wrote Abby Kamin’s office regarding project on Ella-awaiting response
  - iii. Brad Rainford from Bespoke will be removing rocks by Rosslyn/Judiway

E. Deed Restrictions – Stacey Venamon

- a. 6 submissions that were sent to committee
  - i. discussion of recent issues resolved or outstanding
- b. Legal issue with fence issues- states issue statutes that HOA can no longer enforce rules for fences. City requirements still stand but we can still send letters outlining the deed restrictions.
  - i. Several board members to reach out to attorneys to compare bids
  - ii. Proposed pro bono internal research offered from committee members for our deed restrictions and make sure they align with state and city statutes in the meantime
- c. Builder that does not submit plans to us has built another 3 car garage
  - i. Will need to send letter out
- d. Planning quarterly meeting- TBA

F. Community Relations – Michelle Stevens (absent)

- a. Standing meeting for 75th Anniversary Celebration Planning committee Thursdays noon

G. Nominating Committee – Rashod Austin

- a. Potentially creating new fundraising meeting
- b. Met Jennifer Johnson tonight at Happy Hour- great feedback about current involvement
- c. Hosting a board member get-together at his house- details TBD

III. Other Business/Announcements

- A. Next Community Meeting - May 10, 7pm, Candlelight Community Center

IV. Adjournment

- A. The meeting was adjourned at 8:28 p.m.

Minutes were recorded and submitted by: Cheyenne Trail

OFHA Board – 2022

Andrea Rafiei, President  
Stacey Venamon, 1<sup>st</sup> Vice President  
Rashod Austin, 2<sup>nd</sup> Vice President

Lucy Fisher Cain, Treasurer  
Cheyenne Trail, Secretary  
Amanda Cannaday, Parliamentarian

Michelle Stevens, Director of Community Relations  
Gabriel Perez, Director of Neighborhood Patrol  
Frances Davidson, Director of Public Relations  
Lizzie Krog, Sergeant at Arms