

Oak Forest Homeowners Association Inc.

General Meeting

Date: April 8th, 2019

Time: 7.00 p.m.

Place: Candlelight Community Center

Candlelight Lane, Houston, TX 77018

Meeting called to order at 7pm with unknown number of residents in attendance.

Pledge of Allegiance was recited.

Quorum for the meeting was two thirds of those present

Roll Call: Elizabeth Villarreal, President – Present
1st Vice President - Vacancy
Christine Milliner, 2nd Vice President – Present
Jeff Homes, Treasurer – Present
Linda Kelly, Secretary – Present
Linda Werner, Parliamentarian – Present
Eric Fontenot, Sargent-at-Arms – Absent
Martha Mears, Director of Neighborhood Patrol - Present
Director of Public Relations - Vacant
Jennifer Johnson, Director of Community Relations – Present
Matt Mitchell, Immediate Past President – Absent

Review and Acceptance of Minutes from March 11th meeting: Ms. Villarreal presented the minutes from our March meeting. Motion to accept as written put forward by Ms. Mears. Seconded by Ms. Milliner. All in favor.

SEAL Incident report for March 2019. Officer Reese reviewed the Incident Report for February and advised residents to be on the alert for a 4-door silver sedan, driven by a 6' black male, which was recently involved in a driveway robbery. Cautioned members to be aware of our surroundings at all times. Reminder that SEAL will conduct welfare checks if, for example, we are concerned because we haven't seen our neighbor for a while.

President's Report (Ms. Villarreal): Still working a dual role as First Vice President responsible for Deed Restrictions and Architectural Committee. Getting lots of submissions from builders. Introduced Jane Swanzy as new member of the Deed Restriction committee.

Second Vice President and Chair of Nominating Committee (Ms. Milliner): Received an application for the position of First Vice President. Ms. Jessi Stender introduced herself to the membership and talked about her work experience as well as currently being a volunteer on the Deed Restriction Committee. Motion to accept Ms. Stender as the First Vice President was put forward by Ms. Milliner. Seconded by Mr. Mears. All in favor.

Director of Public Relations position is still vacant. Members were asked to spread the word to anyone who might have the experience to fill the position.

Lots of openings for volunteers for either a one off event or to serve on committees.

Beautification (Ms. Werner): Now has enough volunteers to form a committee and first meeting will be next week. Received a bid from St. Claire for the mowing of Candlelight Park and Oak Forest Park. Motion to accept the bid put forward by Ms. Werner. Seconded by Ms. Mears. All in favor.

Community Relations (Ms. Johnson): June 14th will be the Oak Forest Astros Game Night. Two tiers of tickets will be available - \$41 for lower, \$14 for upper. Watch the OFHA Facebook page to find out when tickets are available.

Tour de Oak Forest is scheduled for May 18th.

Neighborhood Patrol (Ms. Mears): SEAL is currently operating on restricted hours due to lack of funds. New campaign will begin next month to raise enough money for us to move on to 24/7 patrols.

School Initiative (Ms. Mears): No schools have yet requested grant money. Each school will have its own page on the new website.

Treasurer (Mr. Holmes): A financial statement for March was made available and explained. The \$1000 invoice is for bookkeeping services August through December, and the \$575 was for January and February. Motion to pay expenses as listed put forward by Mr. Holmes. Seconded by Mr. Mears. All in favor.

The new website will be up in the next couple of weeks and will be able to take care of all transactions and make everything much easier for everyone. Will include a blog, so if anyone has a question they will be able to post on the website and responses will be put on there as well.

New Business (Ms. Villarreal): Next month Avenue CDC will be back to update us on their revamped plans and Ms. Villarreal has approached people and civic clubs who have experience of living in, or near Avenue CDC will also address our meeting as to their experience.

SPEAKER: Mark Klein, President, Super Neighborhood 12: Explained that The Central Northwest Super Neighborhood Council (SN 12) represents numerous Houston civic clubs and property owners associations and talked of some of the projects they are involved with. Meets on the fourth Wednesday of every other month here at Candlelight Community Center. Next meeting will be on April 24th.

There being no further business the meeting adjourned at 8.09pm.