

Oak Forest Homeowners Association Inc.

General Meeting

Date: December 9th, 2019

Time: 7.00 p.m.

Place: Candlelight Community Center

Candlelight Lane, Houston, TX 77018

I. Meeting called to order at 7.00pm with 8 in attendance. Pledge of Allegiance was recited.

II. Quorum for the meeting was 5.

Roll Call: Elizabeth Villarreal, President – Present
Jessi Munsey, 1st Vice President - Absent
Christine Milliner, 2nd Vice President – Present
Treasurer – Vacancy
Linda Kelly, Secretary – Present
Parliamentarian – Vacancy
Eric Fontenot, Sargent-at-Arms – Present
Martha Mears, Director of Neighborhood Patrol - Present
Thais Diefenbaker, Director of Public Relations - Present
Sara Heald, Director of Community Relations – Absent
Matt Mitchell, Immediate Past President – Absent

III. Review and Acceptance of Minutes from Meeting held on November 12th.

Motion to approve minutes as written put forward by Ms. Mears. Seconded by Ms. Milliner. All in favor.

IV: Visitors:

SEAL Officer Montgomery talked us through the monthly crime statistics. Reminded residents to submit a vacation watch if going away for the holidays, and to add SEAL as a secondary number on our security alarm call tree. To discourage porch pirates, use package drop off locations rather than having boxes lying by front door. If you see something suspicious always call it in.

V. Committee Reports

1. President's Report (Ms. Villarreal): We are in the middle of the SEAL campaign and are in the final push to get neighbors to sign up. All forms have now been filed to regain the tax-exempt status.

2. Nominating Committee (Ms. Milliner): Now looking to fill Board positions of Secretary, Sargent-At-Arms, Director of Security and President. If you, or anyone you know is interested please have them contact Ms. Milliner. Also have lots of volunteer opportunities on various committees.

3. Beautification Committee (Ms. Mears): Committee needs a chairperson to coordinate efforts and create a plan for moving forward.

4. Community Relations: (Ms. Villarreal): Breakfast with Santa event was very successful. Thanks to all our sponsors and everyone who volunteered their time to make the event a happy one for all the children who attended.

5. Deed Restriction/Architectural Review (Ms. Villarreal): Most of the work at the moment involves reviewing applications for new builds.

6. Neighborhood Patrol (Ms. Mears): The number of people signing up for the SEAL campaign has declined. Will be making a big push to encourage neighbors to join the program. Given that the number of HPD officers is now down by 2,300 it is more important than ever to have a local patrol program.

7. Financial Report (Mr. Fontenot): Total collected for SEAL so far is \$68,000. Need to double that amount to get 12/7 patrol. Legal fees are high this month due to the tax exempt reinstatement and deed restrictions. Reinstatement package was sent to the IRS 45 days ago.

VI. New Business:

1. Nominee for position of Director of Community Relations: Ms. Vanessa Ortega introduced herself to the membership and gave a brief rundown of her experience as it relates to the position of Director of Community Relations. Mr. Fontenot put forward a motion to accept Ms. Ortega as Director of Community Relations which was seconded by Ms. Genie Mims. All in favor.

2. Approval of membership to pay the following invoices:

SEAL Security Solutions LLC – November Patrol	\$11,128.00
John Barnes, Attorney	\$ 2,970.00

Motion to approve payment of invoices put forward by Ms. Milliner. Seconded by Ms. Kelly. All in favor.

3. Speaker for January Meeting: Attorney from the City of Houston will attend our meeting to talk about deed restriction enforcement.

There being no further business the meeting adjourned at 7.40 pm.