

Oak Forest Homeowners Association Inc.
General Meeting
February 10, 2020.
Location: Candlelight Community Center

I. The Meeting was called to Order at 7:00 p.m. with 17 people in attendance. Pledge of Allegiance was recited.

II. Roll Call:

Elizabeth Villareal, President – Present

Jessi Munsey, 1st Vice President – Present

Christine Milliner, 2nd Vice President – Present

Treasurer – Vacancy

Morgan King, Secretary – Present

Parliamentarian – Vacancy

Eric Fontenot, Sargent-at-arms – Present

Martha Mears, Director of Neighborhood Patrol – Present

Thais Diefenbaker, Director of Public Relations – Absent

Vanessa Ortega, Director of Community Relations – Absent

III. Guest Speaker: Heather Cook, Assistant City Attorney, City of Houston

- Discussion of the Deed Restriction Enforcement Process with the City of Houston (Handout)

IV. Review and Acceptance of Minutes from Meeting held on January 13, 2020. A Motion was made by Martha Mears and seconded by Linda Kelly. A vote was taken and the minutes were approved.

V. SEAL Update: Officer Montgomery

- Discussion of January 2020 Incident Summary (Handout)

VI. Standing Committee Reports

- President's Report – Elizabeth Villareal

- Introduction of the 2020 Board

- General discussion of plans to implement an events calendar for the neighborhood, building relationships with developers in the area and organization of a brunch/meet and greet with Board Members for the community.

- Nominating Committee – Christine Milliner

- We still have openings for Sergeant at Arms and Parliamentarian.

- Nominee for Treasurer, Neela Patel, to be introduced later in the meeting.

- Public Relations

- Focus will be on fundraising for SEAL – we currently have SEAL for 12 hours per day through 2020 but will continue to raise funds in hopes of extending hours of patrol.

- Plans to create an email blast for members and revive the newsletter.

- Community Relations – Vanessa Ortega (No report)

- Neighborhood Patrol – Martha Mears

- We will continue to try to raise money to extend SEAL hours to 24/7 and hope to be able to extend hours of patrol for the summer and holidays (Thanksgiving through Christmas).

- We will consider shifting SEAL's hours to begin earlier in the morning as the most recent incidents have occurred in the early morning.

- Discussion of the presence of City of Houston Patrols and park police.

- Discussion of off-hours protocol for SEAL.

- Deed Restrictions – Jessi Munsey

- Recent questions regarding solar panels - no restrictions/requirements for installation of solar panels.

- HOA dues are voluntary, so there is no need for letters from the Board at closings.

VII. New Business

- Neela Patel introduced by Christine Milliner as nominee for the treasurer position. Christine Milliner made a motion to approve Neela as treasurer. Callie Ritter seconded the Motion. Vote was taken and all were in favor.
- Approval of the Seal January Patrol Payment of \$14,208. Linda Kelly made a motion to approve the expense and Christine Milliner seconded the Motion. A vote was taken and the expense was approved.

VIII. The Meeting was adjourned at 7:57 p.m.