

Oak Forest Homeowners Association Inc.
General Meeting
MINUTES
March 9, 2020
Location: Candlelight Community Center

- I. The Meeting was called to Order at 7:00 p.m. with 15 people in attendance. The Pledge of Allegiance was recited.
- II. Roll Call:
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| Elizabeth Villareal, President – Present | Parliamentarian – Vacancy |
| Jessi Munsey, 1 st Vice President – Absent | Sergeant-at-arms – Vacancy |
| Christine Milliner, 2 nd Vice President – Present | Martha Mears, Director of Neighborhood Patrol – Present |
| Neela Patel, Treasurer – Absent | Thais Diefenbaker, Director of Public Relations – Present |
| Morgan King, Secretary – Present | Vanessa Ortega, Director of Community Relations – Present |
- III. SEAL Update: Officer Montgomery
- Discussion of February 2020 Incident Summary (Handout).
- IV. Review and Acceptance of Minutes from Meeting held on February 10, 2020.
- A Motion was made by Martha Mears and seconded by Thais Diefenbaker. A vote was taken and the minutes were approved.
- V. Guest Speaker: Ngan Nguyen, Constituent Services, Office of Abbie Kamin – Houston City Council District C
- Discussion of the City's Airbnb Regulations, needs for increased HPD patrols, maintenance schedules for Oak Forest and Candlelight Parks, flooding concerns with new development, and the process and cost for installation of speedbumps.
 - Discussion of the councilwoman's \$750,000 discretionary budget fund, the Department of Neighborhoods grant program and the process/contacts for application.
 - Discussion of upcoming meetings of interest including the District C Capital Improvements Project meeting, scheduled for March 11th.
- VI. Standing Committee Reports
- President's Report – Elizabeth Villareal
 - Discussion of ownership of the Oak Forest Homeowners Association Facebook group and creation of a new official Board page to avoid confusion over ownership and moderation of the group, which is NOT controlled by the Board.
 - Discussion of Board email blasts and revival of the newsletter.
 - Nominating Committee – Christine Milliner
 - We still have vacancies for Sergeant at Arms and Parliamentarian. Josh Sanders was planning to step in as Sergeant at Arms but is now moving.
 - Discussion of need for volunteers to serve on the beautification and deed restriction committees.
 - Public Relations - Thais Diefenbaker
 - Our focus will be on fundraising for SEAL – we currently have SEAL for 12 hours per day through 2020 but will continue to raise funds in hopes of extending hours of patrol. We need approximately \$48,000 to move to 24/7 patrol.
 - Discussion of plans to create an email blast for members and revive the newsletter.
 - Community Relations – Vanessa Ortega
 - Release of the Calendar of Events and Sponsorship Form (Handouts).
 - Discussion of cost of events - The planned events are cost-free to the Board due to sponsorships.
 - We will be setting up a tent for SEAL at events to help raise additional funds for patrols.
 - Neighborhood Patrol – Martha Mears
 - We will continue to try to raise money to extend SEAL hours to 24/7.
 - Discussion of the Harris County Constables Program, which may be currently at risk of being discontinued.
 - Deed Restrictions – Jessi Munsey (No Report)