

Oak Forest Homeowners Association Inc.

General Meeting

Date: July 8th 2019

Time: 7.00 p.m.

Place: Candlelight Community Center

Candlelight Lane, Houston, TX 77018

1. Meeting called to order at 7.04pm with 16 residents in attendance. Pledge of Allegiance was recited.
2. Quorum for the meeting was 10

Roll Call: Elizabeth Villarreal, President – Absent
Jessi Munsey, 1st Vice President - Present
Christine Milliner, 2nd Vice President – Present
Treasurer – Vacancy
Linda Kelly, Secretary – Present
Linda Werner, Parliamentarian – Present
Eric Fontenot, Sargent-at-Arms – Present
Martha Mears, Director of Neighborhood Patrol - Present
Director of Public Relations - Vacant
Director of Community Relations – Sara Heald
Matt Mitchell, Immediate Past President – Absent

III. Review and Acceptance of Minutes from June meeting: : Ms. Munsey presented the minutes from the June meeting. Motion to accept minutes as written put forward by Ms. Mears. Seconded by Ms. Swanzy. All in favor.

IV. VISITORS:

SEAL Incident Report: SEAL officer talked us through the monthly incident summary for June. Stressed the importance of calling in anything suspicious however unimportant it may seem. Introduced the officer who was involved in the gunfire incident on Rosslyn and Chantilly. Ms. Munsey thanked the officer on behalf of all Oak Forest residents.

V: STANDING COMMITTEE REPORTS:

1. Nominating Committee (Ms. Milliner): Pleased to announce that Christina Kirk Thrift from Section 15 has volunteered to be our new Webmaster. Still looking to fill the positions of Treasurer and Director of Public Relations.

2. Beautification (Ms. Werner): Still working on placement of entrance signs.

3. Community Relations (Ms. Heald): 4th July Parade & Stroller Contest was very successful. 75 children in attendance. Bikes, children and dogs were dressed up and decorated. Waltrip Band was there. Special thanks to Rob Ryan Builders, SuperCuts Oak Forest, Rhonda Power of Boulevard Realty, David Piccarilli and the Houston Astros, ICycle Bike Shop, the Pure Parenting Shop, Voltage Youth Recreation Center, Silberman Law Firm, KeekLife, SweetFrog Oak Forest, Sam Soccer Jam, CycleBar-Houston Heights, Elizabeth Villarreal f RE/MAX Metro and Chick Fil A 610 and Shepherd for providing the Cow.

4. Neighborhood Patrol (Ms. Mears): SEAL will be patrolling 24/7 through the month of July.

5. Deed Restrictions/Architectural Review: Received 11 requests in June including approval for 2 pools and 1 carport. Approval currently taking approximately 1 week and letter going out within two weeks. Two new members added to committee. Looking to update everything on website now that we have a new Webmaster.

6. Financials (Ms. Munsey): Due to last minute absence of Ms. Villarreal, no paperwork was available. Still looking for a new Treasurer.

Approval required for following checks:

- St Clair & Son (mowing Candlelight & Oak Forest Park in June) \$1223.22
- SEAL patrol for June \$ 11,520.00

Motion to approve payments as outlined put forward by Mr. Fontenot. Seconded by Ms. Swanzy. All in favor.

VI: Old Business (Ms. Munsey):

2. The Board has hired attorney John Barnes to assist in reviewing and amending the Bylaws as well as developing a Fiscal Policy as we prepare to file our IRS Form 1024 and reinstate our non-profit status.

Vii: Any other Business:

1. Mr. Greg Myers introduced himself. He is running to replace Ellen Cohen in Houston City Council District C
2. Ms. Kendra Yarbrough Camarena introduced herself. Also running for Ellen Cohen's seat in Houston City Council District C.
3. Ms Mark Flores introduced himself. He is running for US Congressional District 18.
4. The members were asked if they had any objections to the Board taking a summer recess and cancelling the August meeting. All were in favor. Just asked that the information is put onto the website.

There being no further business the meeting adjourned at 7.38pm.