

Oak Forest Homeowners Association Inc.

General Meeting

Date: July 9th, 2018

Time: 7.00 p.m.

Place: Candlelight Community Center

Candlelight Lane, Houston, TX 77018

Meeting called to order with 15 residents in attendance at 7.00pm

Pledge of Allegiance was recited.

Quorum for the meeting was 10

Roll Call: Matt Mitchell, President - Present

Christine Milliner, 1st Vice President – Present

Michael Thomas, 2nd Vice President – Present

Treasurer – Rufus Estis - Present

Linda Kelly, Secretary – Present

Linda Werner, Parliamentarian – Present

Joshua Sanders, Sargent-at-Arms – Present

Martha Mears, Past President& Director of Neighborhood Patrol-present

Jennifer Massey, Director of Public Relations – Absent

Lane Lewis, Director of Community Relations – Present

SEAL Incident report: Officer Reece reviewed the Incident Report for June. Reminded us about filling out the Vacation Watch Form and adding SEAL as a secondary contact on our alarm systems. Confirmed that the neighborhood is now being patrolled 24/7. On behalf of the residents Mr. Mitchell thanked Mr. Estis and Ms. Mears for monitoring the financials in order to make the 24/7 patrol happen.

PRESENTATION: Mike Knox, Houston City Council At-Large Position 1 told us about his background in law enforcement and his current role within City Council. Most of his presentation was related to flooding, in particular the new ordinance for height of homes, FEMA funds and the recently approved Flood Plan. He then went on to answer questions about spiking water bills and lessons learned from Hurricane Harvey.

- 1. Meeting Minutes Review.** Due to a printer's error the minutes from the meeting held on June 11th were not available and will be presented at the August meeting for approval.

2. President's Report (Mr. Mitchell):

- i. The Board is currently evaluating rewriting the bylaws as they pertain to term limits.
- ii. The Audit Committee is still looking for volunteers.
- iii. The New Director of Manna will be speaking at our August meeting and we have a full agenda for September.

3. Committee Reports:

- i. **Neighborhood Patrol (Ms. Mears)** As of June 29th, SEAL are patrolling our neighborhood 24/7. Because of the CTW's that were filed last month there have been far fewer solicitors in the neighborhood. Reminder to lock your cars.
- ii. **Deed Restrictions (Ms. Milliner):** Retyping of the Deed Restrictions is moving forward. Estimated cost will be \$2500-\$3000 but would like to add an additional \$600 as a buffer. Linda Werner's son, who owns Speedy Printing on Alabama, has agreed to enlarge and print all the existing deed restrictions free of charge. Motion to approve spending up to \$3600 to retype the deed restrictions was put forward by Mr. Mears. Seconded by Mr. Sanders. All in favor.
- iii. **Bylaws (Mr. Mitchell and Mr. Thomas).** The Board is concerned about the current timing of electing all new board members at the same time and sees a need to stagger term limits. Mr. Thomas is looking for volunteers to serve on a committee which will consider the options. Hope to have an outline prepared for voting on at the October meeting.
- iv. **Community Relations (Mr. Lewis).** Village Liquors is our new Business Member. There will be a meeting this month to kick off the planning for Taste of Oak Forest. The date of the event has been moved to November 3rd.
- v. **Financials (Mr. Estis).** Income Statement and Balance Sheet for the month of June were distributed, and due to time constraints resulting from the presentation by Council Member Knox, Mr. Estis briefly highlighted and explained any anomalies. Motion to approve \$19,318.81 of expenses was put forward by Mr. Sanders. Seconded by Ms. Milliner. All in favor.

Q&A. A resident asked the Board if there were any plans to beautify the esplanade outside the Post Office. In response, Linda Werner introduced herself as the new head of the Beautification Committee, which has now been formed. In answer to the question, builders may be asked to contribute towards beautifying entrance signs. Asked residents to let her know if they see a need to trim any trees or bushes which create a traffic hazard and visibility issue.

There being no further questions the meeting adjourned at 8.05pm.