

Proposed Bylaws Change for the Oak Forest Homeowners Association Dated November 14, 2016:

1. Article I: Name

Change the P.O. Box address and add the official website.

2. Article IV: Membership

Section 1 to make membership open to all property owners and to offer one (1) vote per lot.

Section 2 to define active member as dues paying associate member.

Section 4 to change dues to one-hundred dollars (\$100.00) and entitlement to special recognition by OFHA in programs applicable at that time as determined by the Board.

Section 5 to change the membership dues to forty dollars (\$40.00) per lot; make dues become payable October 1st of each year; and dues received prior to October 1st to be applied to the current fiscal period.

Add Section 6. Voting with the following language "All active property owners of the Oak Forest Subdivision will have the ability to vote in person or by proxy. See Article VII Section 1. See attached proxy document below."

3. Article V: Officers and Their Election

Section 1 to add Parliamentarian, Sergeant-at-Arms, Director of Neighborhood Security, Director of Community Relations and the Director of Public Relations hereinafter referred to as the "Executive Board." Also add "The elected members of the Homeowners Association shall ensure that there is a proper hand-off of leaving board members to the newly elected board by attending the first board monthly meeting in January."

Section 3 to change to except that may continue to perform duties of the role in the event of a vacancy, or until the President appoints and the Board ratifies a replacement.

4. Article VI: Duties of Officers

Section 2 to remove ex-officio Chairman of the Newsletter Committee.

Section 4 to add shall serve as the ex-officio Chairman of the Newsletter Committee.

Section 5 to remove submission of an audited annual report at the annual meeting; to change petty cash to one hundred dollars (\$100.00); and to add submission of audited books prior to April 15th of the following year.

Add Section 8. The Director of Neighborhood Security with the following language “The Director of Safety shall plan, organize, and direct Oak Forest subdivision security activities; develop and implement policies and procedures to ensure neighborhood effectiveness. He/She shall serve as liaison to external law enforcement agencies and neighborhood security associations; analyze crime trends and incident reports; maintain neighborhood crime statistics, including the compiling and the reporting of the monthly/annual crime statistics.”

Add Section 9. The Director of Community Relations with the following language “The Director of Community Relations shall be responsible for managing and directing all of OFHA’s external communications and shall organize and assist the designated section leaders of Oak Forest.”

Add Section 10. The Director of Public Relations with the following language “The Director of Public Relations shall be responsible for organizing and planning neighbor events, develop communication strategies, and shall designate the Oak Forest HOA webmaster who shall be responsible for updating the webpage, www.ofha.org as required. He/She may serve as the key spokesperson and media contact.”

5. *Article VII: Meetings*

Section 3 to remove “and shall be called upon the written request of ten (10) members of the Homeowners Association. The purpose of the meeting shall be stated in the meeting notice. Except in cases of emergency, at least seven (7) days notice shall be given.”

6. *Article VIII: Executive Board*

Section 5 to remove the Parliamentarian and Sergeant at Arms.

7. *Article IX: Committees*

Section 1.B. to add “The Beautification Committee organized volunteer efforts of property owners for projects, such as planting, painting, clean-up and beautification, primarily of the

esplanades, parks and playgrounds, and picnic areas. The Committee shall not alter any physical area of Oak Forest without the express permission of the Executive Board.”

Section 1.C to add “The Bylaws Committee will propose amendments, or revisions, as they are needed in accordance with Section 2.”

Section 1.H to change ex-officio Chairman to the Secretary.

Add Section 1.F with the following language “The Security Program Committee, whose ex-officio chairman shall be the The Director of Safety, shall work to provide the best security option for the Oak Forest area. The committee must select the security solution for Oak Forest and shall entail both the operational and financial aspects. The committee has the ability to choose a mix of solutions to address the neighborhood's security issues.”

8. *Proxy Form*

Proxy Form

Each physical address of Oak Forest may vote on Association elections. Any address wishing to vote by proxy must complete this form. This form may be given either to a neighbor who will attend or to any current Board Member any time prior to a regular or special meeting of the Association. Proxy forms received after such meeting will not be accepted.

Note: By not returning this proxy or not attending a meeting of the Association, your vote regarding Association business defers to the HOA Executive Board.

(Homeowner) Name:

Address:

Check only ONE of the following:

I assign _____ the authority to vote on my behalf regarding Association matters.

I assign the Oak Forest HOA Executive Board the authority to vote on my behalf regarding Association matters.

Signature:

Date: _____